

## Community Development Advisory Committee Minutes

**Date: January 8, 2020**

### **Member Attendees:**

Ms. Mary Ann Callahan, 1<sup>st</sup> District  
Mr. LaToya Foster, 2<sup>nd</sup> District  
Ms. Brandy Brown, 3<sup>rd</sup> District  
Ms. Majeedah Razzaq, 4<sup>th</sup> District  
Mr. Brett Pornbeck, 5<sup>th</sup> District Proxy  
Mr. Karl Bernhardsen, 6<sup>th</sup> District  
Ms. Debra Hogan, Mayoral Appointee  
Ms. Kelly Weiss, Mayoral Appointee

### **Member Absent:**

Ms. JoAnne Hanrahan, Mayoral Appointee

### **Staff Members Attending:**

Mr. Stephen Carson, HUD Manager

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- Meeting called to order: 6:04 PM
- 11/04/2019 Minutes Approved (1-Bernhardsen, 2- Razzaq, unanimous)
- Vote Karl Bernhardsen for Chair (1-Foster, 2-Razzaq, unanimous)
- Vote Mary Ann Callahan for Vice-Chair (1-Razzaq, 2-Brown, 5 Yays, 1 Abstain)
- Vote LaToya Foster for Secretary (1-Weiss, 2-Bernhardsen, unanimous)
- We will be meeting on January 21st to discuss a permanent date and time for our scheduled meetings this year.
  - Next Meeting January 21<sup>st</sup> @ 6:15 PM (1-Callahan, 2-Hogan, unanimous)
- Explanation and discussion of Consolidated Plan: Carson
  - Members of CDAC is encouraged to speak with members in the community, in your district, to see what their needs and concerns are.
  - This year we will be going over a 5 year Consolidation Plan as well as the Annual Action Plan
    - Departments will present their 5 year Consolidation Plan which will include their goals for the next 5 years. This would also include their Action Plan address how they will address specific goals.
    - Debra recommended that we meet with Council to discuss our thoughts as well as theirs just so that we know where their focus is and we can express ours and those of the members in the community.
    - We will also have the Department heads come in and speak with us as well. So we know which departments handle certain issues within the city.
  - Debra recommended having a “How to apply for CDBG funds” class to help people to understand the process and answer and questions they may have. As well as discussing the flood zone discrepancy and other issues that a business can encounter when applying for the grant.
- Meeting adjourned 6:44 PM (1-Hogan, 2-Razzaq, unanimous)